

A RESOLUTION BY:

PUBLIC SAFETY COMMITTEE

05- *R* -0068

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE RENEWAL AGREEMENT NO. 2 FOR FC-7493-02, INMATE PHARMACY SERVICES WITH PATRICIA L. ZEIGLER JETER, MPA RPH IN AN AMOUNT NOT TO EXCEED \$37,500.00 (THIRTY SEVEN THOUSAND FIVE HUNDRED DOLLARS) TO PERFORM PHARMACEUTICAL SERVICE ON BEHALF OF THE DEPARTMENT OF CORRECTIONS AT THE ATLANTA CITY DETENTION CENTER. ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 3P02 524001 I21W02CL9999, TRUST FUND, CONSULTANT ACCOUNT, INMATE WELFARE FUND.

WHEREAS, the City of Atlanta did solicit Request for Proposals for qualified consulting firms for FC-7493-02, Inmate Pharmacy Services to perform pharmaceutical service at the Atlanta City Detention Center; and

WHEREAS, Patricia L. Zeigler Jeter, MPA, RHP was awarded said contract with an Agreement that contained an option to renew for two (2) additional one year periods; and

WHEREAS, the Chief of the Department of Corrections and the Chief Procurement Officer have recommended that a Renewal Agreement No. 2 be executed for a period of one (1) year.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA that the Mayor be and hereby authorized to execute Renewal Agreement No. 2 , FC-7493-02, Inmate Pharmacy Services with Patricia L. Zeigler Jeter, MPA, RPH to perform pharmaceutical service at the Atlanta City Detention Center in an amount not to exceed \$37,500.00.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer be and is hereby directed to prepare said Renewal Agreement No. 2 for execution by the Mayor to be approved as to form by the City Attorney.

BE IT FURTHER RESOLVED, that said Renewal Agreement No. 2 shall not become binding on the City of Atlanta and the City of Atlanta shall incur neither liability nor obligation hereunder until the same has been signed by the Mayor and delivered to the contracting party.

BE IT FINALLY RESOLVED, that all contracted work shall be charged to and paid from Fund, Account and Center Number 3P02 524001 I21W02CL9999, Trust Fund, Consultant Account, Inmate Welfare Fund.

Patricia Zeigler Jeter, MPA, RPh
330 Prestmoor Place
Atlanta, GA 30331

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ADMINISTRATIVE SERVICES

November 19, 2004

Mrs. Pat Smith
City of Atlanta
Department of Corrections
254 Peachtree Street, S.W.
Atlanta, GA 30303

CITY OF ATLANTA
DEPT. OF PROCUREMENT
2004 DEC -2 PM 3:32

Ref: FC-7493-02

Dear Mrs. Smith,

I would like to exercise my option to renew the referenced contractual agreement for the provision of pharmacy services to the Atlanta City Detention Center. Please forward any additional paper work or documentation for completion, if needed, to the address above or inform me of any other procedures necessary to fulfill the continuation of the contract.

I look forward to your notification of status.

Yours truly,



Patricia Zeigler Jeter

Cc: Claire D'Agostino



CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

254 Peachtree Street, S.W., • Atlanta, Georgia 30303
Tel: (404) 865-8001 • Fax: (404) 658-6064

DEPARTMENT OF CORRECTIONS
THOMAS J. POCOCK
Chief

MEMORANDUM

TO: Patricia Smith, Deputy Director, Administrative Services

FROM: Dr. Claire D'Agostino, Division Manager, Inmate Services and **CRD**
Programs

DATE: November 22, 2004

SUBJECT: Pharmacist Contract

This is to inform you that Mr. Gibson and I are recommending that the Corrections Department renew Mrs. Pat Jeter's contract for an additional year. Thank you for your assistance.

cc: Chief Tom Pocock
Mr. S. Gibson

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ADMINISTRATIVE SERVICES

Legislation White Paper

To: Finance Executive Committee

Caption

A resolution authorizing the Mayor or her designee to execute Renewal Agreement No. 2 for FC-7493-02, Inmate Pharmacy Services on behalf of the Department of Corrections with Patricia L. Ziegler Jeter, MPA, RPH. All monies be charged to and paid from Fund, Account and Center numbers: 3P02524001 I21W02CL9999, Trust Fund, Consultant Account, Inmate Welfare Program.

Council Meeting Date:	January 10, 2004
Legislation Title:	Resolution authorizing the Mayor to enter into a renewal agreement with Patricia L. Ziegler Jeter, MPA, RPH
Requesting Department:	Department of Corrections
Contract Type:	Pharmacy Services
Source Selection:	Sealed Request For Proposals (RFP)
Bids/Proposals Due:	N/A
Invitations Issued:	N/A
Bids/Proposals Received:	N/A
Bidder/Proponents:	N/A
Justification Statement:	The City of Atlanta has contracted the services of Patricia L. Ziegler Jeter to provide pharmaceutical services at the Atlanta City Detention Center. The Contractual Agreement permits two optional one (1) year renewals. The Department of Corrections has opted to execute the second renewal.
Background:	The Department of Corrections is required to have a licensed pharmacist to fill all prescriptions when written by the physicians.
Fund Account Center:	3P02 524001 I21W02CL9999 Trust Fund, Consultant Account, Inmate Welfare Fund
Term of Contract:	One (1) Year
Method of Cost Recovery:	None
Prepared By:	Shannon L. Burton (404) 330-6988